

## Marshfield Planning Commission Meeting Minutes

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7:00 p.m. • Thursday, January 7, 2016 • Old School House Common

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Members present: Faeterri Silver, Melissa Seifert and Michael Schumacher. Not present: Jon Groveman and Bob Light. The meeting was opened at 7:18 pm.

1. **Changes to Agenda** – Added note: Bobbi has the current copy of the proposed zoning bylaw amendments for the vote on Town Meeting Day.
2. **Approve Minutes** - The members reviewed and approved the handwritten minutes from the December 17th meeting with a minor change.
3. **Reports** – None
4. **Approve Town Report** – Faeterri fixed some typos and Michael added a paragraph. The report was read out loud and then emailed to Bobbi.
5. **Discuss denial of grant application and next steps** – The denial was disappointing, but the Planning Commission (PC) feels it can proceed with help from the Regional Planning Commission (RPC). The PC will request the Selectboard to reallocate the funds initially requested for the matching grant to pay the RPC for mapping and drafting assistance.
6. **Town Report** – Discussed tone and substance of Town Report to be drafted by Melissa (due January 8<sup>th</sup>).
7. **Zoning, Next Steps** – The members want to be prepared with materials for future forums re: zoning, mapping (simplified) and bylaws. The Selectboard wants to provide funds for this project. Jon found out how to make our grant application better the next time and the Selectboard wants to be a part of the process. There needs to be a discussion with the Village Trustees re: village designation
8. **Discuss Town Meeting 2016** – Nothing more to prepare
9. **Other** – N/A
10. **Agenda for next meeting on January 21<sup>st</sup>:**
  - a. Additions to Agenda
  - b. Approve Minutes
  - c. Reports
  - d. Communicate with RPC re: maps (review the email re: mapping), talk about funding grants and suggestions (state won't help with zoning unless the village designation issue is addressed), work on statement to Selectboard
  - e. Other
  - f. Set agenda for next meeting

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,  
Barbara Burkhalter

*Final approved February 4, 2016*